

# DNR Recreation Grant Programs 2014 Workshop



[www.michigan.gov/dnr-grants](http://www.michigan.gov/dnr-grants)

# Workshop Overview



- Michigan Natural Resources Trust Fund (MNRTF)
- Land and Water Conservation Fund Grants (LWCF)
- Recreation Passport Grant Program (RPGP)
- What's New!
- Online Grant Application Process
- Scoring Criteria (if time allows)





# Michigan Natural Resources Trust Fund (MNRTF)



- Eligible applicants: State and Local Units of Govt., Some Recreation Authorities/Some School Dist.
- Prerequisite to Apply: Approved 5-yr Rec Plan
- Match: Minimum 25%
- Eligible Projects: Land Acquisition/Outdoor Recreation Development

# Michigan Natural Resources Trust Fund (MNRTF)



- Application Deadline: April 1
- Min./Max. Grant Request Amounts:
  - Acquisition has no minimum or maximum
  - Development is \$15,000 minimum and \$300,000 maximum
- Award Recommendation Date: Early December
- Site Control Required: Fee Simple or Easement



# Michigan Natural Resources Trust Fund (MNRTF)



- Small Acquisition Grant Initiative (SAGI):
  - \$100,000 or less
- Small Development Grant Initiative (SDGI):
  - \$ 50,000 or less
- Historically, these Initiatives have been funded and may be in the future, but no guarantee

# Michigan Natural Resources Trust Fund (MNRTF)



- 2014 Priorities of the MNRTF Board:
  - Trails
  - Water Trails
  - Wildlife/Ecological Corridor and Buffer Acquisitions
  - Winter Deeryard Acquisitions
  - Projects located within Urban Areas



# Land and Water Conservation Fund (LWCF)



- Eligible applicants: State and Local units of Government, Huron-Clinton Metropolitan Authority, Regional Recreation Authorities, School Districts (if primary provider of outdoor recreation), and Federally-recognized Native American Tribes
- Prerequisite to Apply: DNR Approved 5 year recreation plan.
- Match: 50% (fixed match)
- Eligible Projects: Development projects only – Public outdoor recreation (trails, picnic areas, beaches, campgrounds, boating access, and fishing areas)

# Land and Water Conservation Fund (LWCF)



- Application Deadline: April 1st
- Grant Request Amounts: \$30,000 minimum and \$100,000 maximum
- Award Recommendation Date: Recommended projects submitted to the DNR Director in July
- Site Control Required: Applicant must own the land at the time of application



# Recreation Passport



- Eligible applicants: Local units of Government, Huron-Clinton Metropolitan Authority, Regional Recreation Authorities, School Districts (if primary provider of outdoor recreation)
- Prerequisite to Apply: Current Capital Improvement Plan or DNR Approved 5 year recreation plan.
- Match: Minimum of 25%
- Eligible Projects: Development projects only – Public outdoor recreation (trails, picnic areas, beaches, campgrounds, boating access, and fishing areas)

# Recreation Passport



- Application Deadline: April 1st
- Min./Max. Grant Request Amounts: \$7,500 minimum and \$45,000 maximum
- Award Recommendation Date: Recommended projects submitted to the DNR Director in October
- Site Control Required: Applicant must own the land at the time of application, or if the land is leased it must be encumbered for the life of the facilities (20yrs or 40yrs).



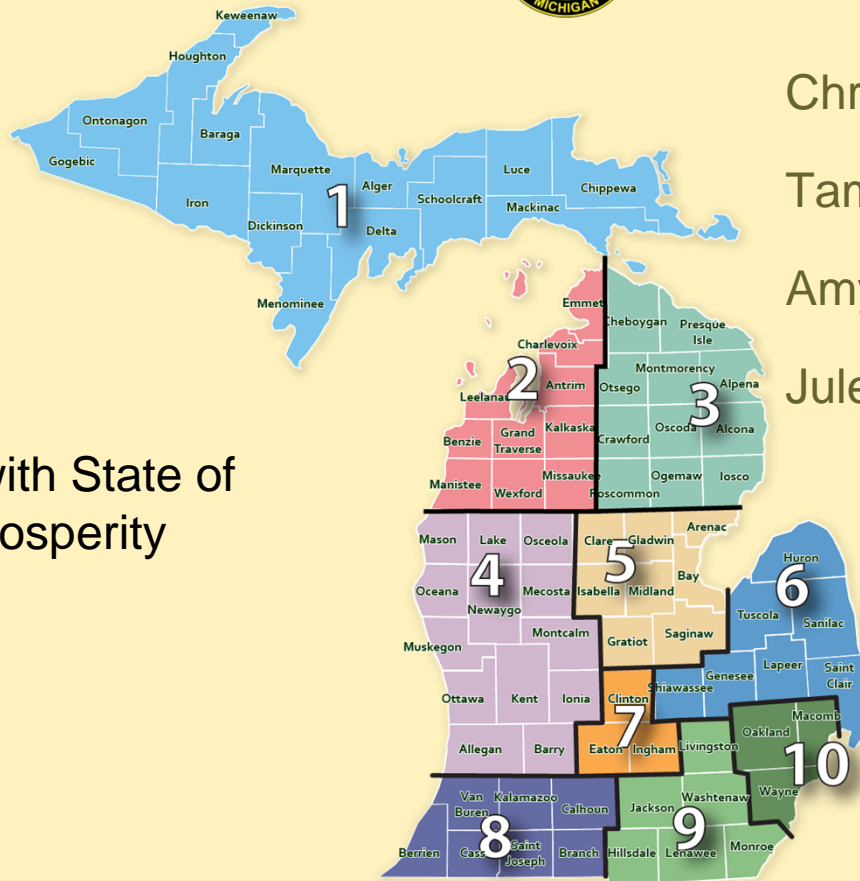
# Grant Basics



- Park must be open to the public
- MNRTF & LWCF – Park must be kept in public outdoor recreation *in perpetuity*
- RPGP – Park must be kept in public outdoor recreation 20 years outdoor site elements and 40 years for building
- Park needs to be well maintained
- Program acknowledgement signage required

# What's New - Grant Coordinators

Keweenaw  
(Isle Royale)



Christie Bayus - Region 1 & 2

Tamara Jorkasky – Region 3, 4 & 5

Amy Matisoff – Region 6 & 10

Jule Stafford – Region 7, 8 & 9

Alignment with State of  
Michigan Prosperity  
Regions



# Other Grants Management Staff



Steve DeBrabander, Section Manager

Jon Mayes, Unit Manager and MNRTF Program Manager

Sam Duncan, LWCF and Recreation Passport Manager

Kelly Parker, Dam Management Program Manager & Post Completion Compliance

Janet Liesman, Financial Analyst MNRTF

Michelle Ballard, Payment Officer LWCF, RP, Marine Safety

Linda Harlow, Administrative Assistant & Secretary MNRTF Board

# What's New in Grant Programs



- Addition of Grant Programs:
  - 2013 Dam Management Grants
  - 2014 Aquatic Habitat Grants (Fisheries)
  - 2014 Wildlife Habitat Grants (Wildlife)

(see handout)



# What's New in Grant Programs



## MNRTF

- Collaboration Scoring Section modified
- Habitat and Natural Resource Scoring Section modified
- Trail and Water Trail Scoring Section modified
- Winter Deeryard and Wildlife Corridor/Buffer Scoring Section modified
- Started in 2013 – 50 points are deducted when a community has an outstanding conversion on a grant-assisted site

## LWCF

- Started in 2013 – 50 points are deducted when a community has an outstanding conversion on a grant-assisted site

## RP

- Section for point deduction if not in compliance on past grant-assisted sites.

# What's New in Grant Programs



- The DNR Grants Management Section is going paperless with

**MiRecGrants** – an online Grant Application Program



[www.michigan.gov/dnr-grants](http://www.michigan.gov/dnr-grants)



# MiRecGrants



- Online Grant Application System:
  - Applications for grants
  - Submittal of Project Documents
  - Project Administration
  - 5-Year Park and Recreation Plans
  - Historical Data
- Accessible through [www.mi.gov/dnr-grants](http://www.mi.gov/dnr-grants)
- Online Application available early **February 2014**
  - Using a demonstration version for workshops
  - Start application process offline until February



Don't Be Scared...



- Registration and Authorized Users
- Overview Functions
- Complete applications


**Michigan Department of Natural Resources**


[System Login](#)
[Portal Home](#)

[Michigan.gov Home](#)
[DNR Home](#)
[Contact DNR](#)
[Key DNR Topics](#)

## Welcome to MiRecGrants, Michigan Recreation Grants

The DNR, Grants Management Section welcomes you to MiRecGrants. Eligible local units of government, the DNR and recreation authorities can create, manage, submit, track, and amend grant applications and administer awarded grants. Funds are available through the Michigan Natural Resources Trust Fund, Land and Water Conservation Fund and the Recreation Passport Grant Program.

**Login**  
 Username   
 Password   
  
[New Applicant](#)  
[Forgot Password?](#)








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- Portal Home
  - General Information
  - Calendar of events
- Viewable by anyone not just registered users.

The screenshot shows the Michigan Department of Natural Resources website. At the top is the DNR logo and the text "Michigan Department of Natural Resources". Below this is a navigation bar with "My Home", a search bar, and links for "Advanced Search", "My Organization(s)", "My Profile", and "Logout". The main content area is titled "Portal Home" and includes a "Back" button. Under "Site Information", there is a list of links: "2014 Recreation Grant Workshops Dates, Times, Locations", "Land and Water Conservation Fund Application Application Information", "Michigan Natural Resources Trust Fund Application Application Information", and "Michigan Recreation Passport Grant Program Application Information". To the right, there is a calendar for January 2014 with a table of dates.

Michigan Department of Natural Resources

MICHIGAN.GOV  
Michigan's Official Website

My Home

SEARCH | Advanced Search

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Back

Portal Home

Site Information

**Information**

2014 Recreation Grant Workshops  
Dates, Times, Locations

[Land and Water Conservation Fund Application Application Information](#)

[Michigan Natural Resources Trust Fund Application Application Information](#)

[Michigan Recreation Passport Grant Program Application Information](#)

Select a calendar day below to view its details.

January 2014						
< Prev Month	Mon	Tue	Wed	Thu	Fri	Next Month >
Sun						
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

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[System Login](#)[Portal Home](#)[SAVE](#)[Back](#)

## Registration

Please complete all the required fields below. Required fields are marked with an \*.

### Contact Information

	Prefix	First	Middle	Last	Suffix
Name	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Organization	<input type="text"/>				
Title	<input type="text"/>				
Address	<input type="text"/>				
City	<input type="text"/>	State	<input type="text"/>	Zipcode	<input type="text"/>
County	<input type="text"/>				
Phone #1	<input type="text"/>	Phone #2	<input type="text"/>		
Fax	<input type="text"/>	Cell Phone	<input type="text"/>		
Email	<input type="text"/>				
Website	<input type="text"/>				
Username	<input type="text"/>				
Password	<input type="text"/>				
Confirm Password	<input type="text"/>				
Notes	<input type="text"/>				

[Top of the Page](#)



# Registration for Eligible Applicants



- DNR must approve eligible applicants (local units of government, State, Recreation Authorities and in some instances school districts).
- Only 1 registration per eligible applicant. This 1 individual is considered the Authorized Official.
- Authorized Official designates members.
- Example: Park City Authorized Official registers and is approved by DNR as the Authorized Official. The Authorized Official then designates the Park Director, Public Service Director, City Clerk, prime professional, etc. as members.

# Registration of Consulting Firms



- Only one individual can register on behalf of an organization. That individual becomes the Authorized Official and may add additional staff as members.
- An applicant may select a consultant to add to their list of members.
- Ex: The president of XYZ Company registers as an authorized official and then adds their employees as members. Park City applies for a grant and may add a registered employee of XYZ Company as a member with permissions that are application specific. Note: Consultant may be added by applicant prior to submitting application.





[My Home](#)

[My Applications](#)

[My Organization\(s\)](#) | [My Profile](#) | [Logout](#)

[SHOW HELP](#)



Welcome Tamara

Authorized Official

[Change My Picture](#)

#### Instructions:

Select the **SHOW HELP** button above for detailed instructions on the following.

- > Applying for an Opportunity
- > Using System Messages
- > Understanding your Tasks
- > Managing your awarded grant

Hello Tamara, please choose an option below.



## View Available Opportunities

You have 3 My Opportunities available.

Select the **View Opportunities** button below to see what is available to your organization.

[VIEW OPPORTUNITIES](#)



## My Inbox

You have 0 new messages.

Select the **Open My Inbox** button below to open your system message inbox.

[OPEN MY INBOX](#)



## My Tasks

You have 9 new tasks.

You have 0 tasks that are critical.

Select the **Open My Tasks** button below to view your active tasks.

[OPEN MY TASKS](#)



[Top of the Page](#)

## My Opportunities Tab

- Funding Source
- Availability Date
- Application Period
- Due Date (4-1-14)
- Description

### Land and Water Conservation Fund Application for MDNR Local Unit of Government

Offered By:  
MDNR

Land and Water Conservation Fund Application Availability Dates:  
11/01/2013-11/01/2014

Land and Water Conservation Fund Application Period:  
11/01/2013-11/01/2014

Land and Water Conservation Fund Application Due Date:  
11/01/2014

**Description:**

The LWCF is a federal program administered by DNR on behalf of the National Park Service (NPS) that requires a 50% match. Funding is used to develop public outdoor recreation facilities. Grants sites must remain open for public use in perpetuity. An approved five-year recreation plan is required to apply. All applications must be submitted by April 1st each year.

[APPLY NOW](#)

### Michigan Natural Resources Trust Fund Application for MDNR Local Unit of Government

Offered By:  
MDNR

Michigan Natural Resources Trust Fund Application Availability Dates:  
11/01/2013-11/01/2014

Michigan Natural Resources Trust Fund Application Period:  
11/01/2013-11/01/2014

Michigan Natural Resources Trust Fund Application Due Date:  
11/01/2014

**Description:**

The MNRTF is a state program administered by the DNR on behalf of the Michigan Natural Resources Trust Fund Board with a minimum 25% match. Funding is available for acquisition and development grants for public outdoor recreation opportunities. Grants sites must remain open for public use in perpetuity. An approved five-year recreation plan is required to apply. All applications must be submitted by April 1st each year.

[APPLY NOW](#)

### Michigan Recreation Passport Grant Program for MDNR Local Unit of Government

Offered By:  
MDNR

Recreation Passport Grant Application Availability Dates:  
11/01/2013-11/01/2014

Recreation Passport Grant Application Period:  
11/01/2013-11/01/2014

Recreation Passport Grant Application Due Date:  
11/01/2014

**Description:**

The RP grant program is a state program administered by the DNR that requires a minimum 25% match. A portion of the revenues derived from the sale of Recreation Passports provides grants for renovating and improving existing parks, but the development of new parks is eligible. Grant sites must remain open to the public for a minimum of 20 years or 40 years for enclosed structures. An approved capital improvement plan is required to apply. All applications must be submitted by April 1st each year.

[APPLY NOW](#)



## My Inbox

Sort my inbox messages by:   | [View All My System Messages](#)

<input type="checkbox"/>	Priority	Sender	Subject	Date/Time

## My Inbox Tab

- Notification from GMS
- Messages
- Priorities
- Status

## ✓ My Tasks

Export Results to:  Sort by:

Land and Water Conservation Fund Application	<a href="#">MDNR Local Unit of Government</a>	<a href="#">LW14-0022</a>	Application In Process	12/31/2013	11/1/2014
Land and Water Conservation Fund Application	<a href="#">MDNR Local Unit of Government</a>	<a href="#">LW14-0026</a>	Application In Process	1/6/2014	11/1/2014
Michigan Natural Resources Trust Fund Application	<a href="#">MDNR Local Unit of Government</a>	<a href="#">TF14-0042</a>	Application In Process	12/18/2013	11/1/2014
Michigan Natural Resources Trust Fund Application	<a href="#">MDNR Local Unit of Government</a>	<a href="#">TF14-0044</a>	Application In Process	12/26/2013	11/1/2014
Michigan Natural Resources Trust Fund Application	<a href="#">MDNR Local Unit of Government</a>	<a href="#">TF14-0046</a>	Application In Process	12/28/2013	11/1/2014

## My Tasks Tab

- Application List
- Export Results to:
  - Screen, Excel, Text File, XML
- Sort by:
  - Date, document type, current status, name, organization



The screenshot shows the 'My Applications' page of the Michigan Department of Natural Resources website. The header includes the department's name and logo, the 'MICHIGAN.GOV' logo, and navigation links for 'My Home', 'My Applications', 'My Organization(s)', 'My Profile', 'Logout', and 'SHOW HELP'. The main content area is titled 'My Applications' with a 'Back' link and a search instruction. Below this is a 'Search Applications' section with several input fields: 'Application Types' (a dropdown menu showing 'Michigan Natural Resources Trust Fund Application: 2014'), 'Application Name', 'Person', 'Status' (a dropdown menu showing '-- Select --'), 'Organization', and 'Year'. There are 'SEARCH' and 'CLEAR' buttons at the bottom of the search section. At the very bottom of the page, there is a 'Top of the Page' link, a copyright notice for Agate Software, Inc., and a note that the system is powered by IntelliGrants™.

Michigan Department of Natural Resources

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My Home My Applications

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SHOW HELP

Back

## My Applications

Use the search functionality below to find a specific Application.

Search Applications

Application Types Michigan Natural Resources Trust Fund Application: 2014

Application Name

Person

Status -- Select --

Organization

Year

SEARCH CLEAR

Top of the Page

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## My Applications Tab

- Allow user to search for their applications

# Completing an Application



## Helpful Tips:

- SAVE each page before leaving that page.
- Help Button is at the top of the page and links are provided to resources such as the application guidelines.
- \* = required field
- Microsoft Notepad is the best program for adding text from another document. Text is counted by characters (spaces, letters, punctuation).
- Upon saving, any errors will be listed at the top of the page. Errors will also be indicated by selecting the Global Errors button.



# Starting an Application

1. Start at My Home screen.
2. View Available Opportunities.
3. My Opportunities.
4. Apply Now for MNRTF.

[Back](#)

## My Opportunities

To apply for an item listed below, select the **Apply Now** button below each description.

Provider:

Document Instance:

Due Date (From - To):

 - 

[FILTER](#)

### Land and Water Conservation Fund Application for MDNR Local Unit of Government

Offered By:  
MDNR

Land and Water Conservation Fund Application Availability Dates:  
11/01/2013-11/01/2014

Land and Water Conservation Fund Application Period:  
11/01/2013-11/01/2014

Land and Water Conservation Fund Application Due Date:  
11/01/2014

#### Description:

The LWCF is a federal program administered by DNR on behalf of the National Park Service (NPS) that requires a 50% match. Funding is used to develop public outdoor recreation facilities. Grants sites must remain open for public use in perpetuity. An approved five-year recreation plan is required to apply. All applications must be submitted by April 1st each year.

[APPLY NOW](#)

### Michigan Natural Resources Trust Fund Application for MDNR Local Unit of Government

Offered By:  
MDNR

Michigan Natural Resources Trust Fund Application Availability Dates:  
11/01/2013-11/01/2014

Michigan Natural Resources Trust Fund Application Period:  
11/01/2013-11/01/2014

Michigan Natural Resources Trust Fund Application Due Date:  
11/01/2014

#### Description:

The MNRTF is a state program administered by the DNR on behalf of the Michigan Natural Resources Trust Fund Board with a minimum 25% match. Funding is available for acquisition and development grants for public outdoor recreation opportunities. Grants sites must remain open for public use in perpetuity. An approved five-year recreation plan is required to apply. All applications must be submitted by April 1st each year.

[APPLY NOW](#)

# Application Menu

1. Start at My Home screen.
2. View Available Opportunities
3. My Opportunities.
4. Apply Now for MNRTF.

[Back](#)

## Michigan Natural Resources Trust Fund Application Menu

Document Information: [TF14-0057](#)

[Details](#)

Info	Document Type	Organization	Role	Current Status	Period Date / Date Due
	Michigan Natural Resources Trust Fund Application	<a href="#">MDNR Local Unit of Government</a>	Authorized Official	Application In Process	11/01/2013 - 11/01/2014 11/01/2014 12:00PM EST

### [View, Edit and Complete Forms](#)

Select the View Forms button below to view, edit, and complete forms.

[VIEW FORMS](#)

### [Change the Status](#)

Select the View Status Options button below to perform actions such as submitting applications or request modifications.

[VIEW STATUS OPTIONS](#)

### [Access Management Tools](#)

Select the View Management Tools button below to perform actions such as adding people to this document or viewing the document history.

[VIEW MANAGEMENT TOOLS](#)

### [Examine Related Items](#)

Select the View Related Items button below to view related items such as claims, messages, etc.

[VIEW RELATED ITEMS](#)

### [Perform Administrative Tasks](#)

Select the View Administrative Tasks button below to perform actions such as completing a review, generating a contract, requesting modifications, etc.


[VIEW ADMINISTRATIVE TASKS](#)

[Top of the Page](#)

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 [Back](#)


## Michigan Natural Resources Trust Fund Application Menu - Forms

Please complete all required forms below.

Document Information: [TF14-0057](#)

 [Details](#)

### Forms

Status	Page Name	Note	Created By	Last Modified By
Application				
	<a href="#">Section A: Applicant Site and Project Information</a>			
	<a href="#">Section B: Project Funding and Explanation of Match Sources</a>			
	<a href="#">Section D: Justification of Need</a>			
	<a href="#">Section E: Application History and Stewardship</a>			
	<a href="#">Section F: Site Conditions</a>			
	<a href="#">Section G: Natural Features of The Project Site</a>			
	<a href="#">Section H: Wildlife Values of The Project Site</a>			
	<a href="#">Section I: Natural Resource Recreation Opportunities</a>			
	<a href="#">Section J: Public Access Opportunities</a>			
	<a href="#">Section K: Trails</a>			
	<a href="#">Application Narrative</a>			
	<a href="#">Additional Information</a>			
	<a href="#">Certification of Authorized Official</a>			
	<a href="#">Change Application Status (Submit/Cancel)</a>			

## Michigan Natural Resources Trust Fund

## 2014 Grant Application

This information is requested by authority of Part 19 of Act 451 of 1994, to be considered for a recreation grant.

<b>*Is the application for site development <u>or</u> land acquisition?</b> <input type="radio"/> Development <input checked="" type="radio"/> Acquisition			
<b>*Name of Applicant (Government Unit)</b> MDNR Local Unit of Government		<b>*Federal ID Number</b> 33-3333333	<b>*County</b> Ingham County
<b>*Name of Authorized Representative</b> John Doe		<b>*Title</b> City Manager	
<b>*Address</b> 123 Any Street		<b>*Telephone</b> (555) 555-5555  <b>Fax</b> (555) 555-5556	
<b>*City</b> Lansing	<b>*State</b> MI	<b>*ZIP</b> 48909	<b>*E-mail</b> manager@e-mail.com
<b>*State House District</b> District 79	<b>*State Senate District</b> District 21		<b>*U.S. Congress District</b> District 6

<b>*Proposal Title (Not to exceed 60 characters)</b> Love Creek County Park Expansion
--

**\*Proposal Description**

Acquisition of approximately 24 acres directly adjacent to Love Creek County Park. This purchase will create a contiguous area of public park land that guarantees continued public access, protect the Love Creek watershed, and also provide an important buffer needed to protect the scenic values to Love Creek's Outer Loop area in perpetuity.
341 of 1000

<b>*Address of Site</b> 9292 Huckleberry Road 23 of 40	<b>*City, Village or Township of Site</b> Berrien Center	<b>*Zip</b> 49102
--	---	----------------------

<b>*County in which Site is located</b> Berrien	<b>*Town, Range and Section Numbers of Site Location</b> <small>Letters must be upper-case: (examples: T02N, R13E, 22)</small> (Town) T06S    (Range) R17W    (Section) 17	<b>*Latitude/Longitude at park entrance</b> 41.950099    -86.299133
--	--	--

Click the link to get coordinates of your site entrance: [Map Viewer](#)

<b>*Park Name</b> Love Creek County Park
---

DNR Only: [Click here for GIS Grant](#)

## Section A - Applicant Site and Project Information



## Acquisition Application

### Section B - Project Funding and Explanation of Match Sources

#### SECTION B: PROJECT FUNDING AND EXPLANATION OF MATCH SOURCES

##### Instructions:

- Click Save to save changes
- See the 2014 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

##### SOURCES OF MATCHING FUNDS

##### PROJECT COST AMOUNTS

*Grant amount requested (round to the nearest hundred dollars)	<input type="text" value="\$114,500.00"/>
Total Match	\$47,700.00
Total Project Cost	\$162,200.00
Percentage of match commitment (Must be at least 25% of total project cost)	29%
a) General Funds or Local Restricted Funds (Applicant's own cash)	<input type="text" value="\$10,000.00"/>
b) Force Account Labor/Materials (Applicant's own paid labor or materials)	<input type="text"/>
c) Federal or State Funds	<input type="text"/>
d) Cash Donations	<input type="text"/>
e) Donated Labor and/or Materials	<input type="text"/>
f) Donated Land Value (acquisition applications only)	<input type="text" value="\$37,700.00"/>

You have entered a value for item f). Please describe how the value of the land donation was determined.

\* Review of the SEV and comparable sales with the County Appraiser.

65 of 500

\*Is a letter from the landowner committing to the donation of a portion of fair market value and any conditions placed upon their commitment included with application?

☒ Yes ☐ No

Use the following space to attach supporting documentation for Match Sources entered on this page:  
(New spaces will appear as documents are attached and page is Saved.)

Title:

Documentation of Land Donation

Document Source:

5498-Letters\_PublicSupport.pdf

Title:

# Acquisition Application

## Section C1 – Project Details

### SECTION C1: PROJECT DETAILS

#### Instructions:

- Click Save to save changes
- See the 2014 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

#### Land Acquisition Applications ONLY

\*Interest acquired will be (check all that apply)

☒ Fee Simple

☐ Easement

☐ Other

\*What are the current land uses that exist on the parcel? (check all that apply)

☒ Undeveloped/natural land

☐ Agricultural

☐ Residential

☐ Commercial (including timber extraction)

☐ Recreational

☐ Other (describe)

\*Any buildings on the site?

☐ No ☒ Yes

\*Any encroachments or boundary disputes with neighbors?

☒ No ☐ Yes

#### Parcel Information Table

\*Itemize estimated cost information for each parcel. For phased projects, the parcels and dollar amounts provided should include all phases.

	LANDOWNER	ACREAGE	STATE EQUALIZED VALUE (SEV)	(1) ESTIMATED APPRAIZED VALUE (\$)	(2) ESTIMATED RELOCATION COSTS (\$)
1)	Bob Smith	24	\$77,700.00	\$155,400.00	\$2,000.00
2)					
3)					
4)					
5)					
	TOTAL \$	24	\$77,700.00	\$155,400.00	\$2,000.00

#### (3) ESTIMATED INCIDENTAL COSTS

Prorated Taxes \$2,000.00

Recording Fees \$200.00

Transfer Tax \$500.00

Title Insurance \$300.00

Appraisal Fees \$1,500.00

Closing Fees \$300.00

Environmental Assessment Costs \$500.00

TOTAL \$4,800.00

TOTAL APPRAISED VALUE (1) \$155,400.00

TOTAL RELOCATION COSTS (2) \$2,000.00

TOTAL INCIDENTAL COSTS (3) \$4,800.00

TOTAL ACQUISITION COSTS \$162,200.00

#### Comments:

Real Estate Buisness on site.



## Acquisition Application

### Section D – Justification of Need

#### SECTION D: JUSTIFICATION OF NEED

##### Instructions:

- Click **Save** to save changes
- See the 2014 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

\*1) If you are submitting multiple acquisition or development applications, what is the priority for this application? (1 = highest)

\*2) What page(s) of your recreation plan is the need for the proposed project discussed? From:  To:   
*If proposed project is on only one page, please enter the page number in both boxes*

\*3) What was the date(s) of public meeting to discuss submission of the grant application?   
Additional dates:

\*4) Did you gather public input from individuals with disabilities, their families, or advocates? ☐ No ☒ Yes

\*5) Are you the primary provider of recreation services to any surrounding communities, as documented in your recreation plan? ☒ No ☐ Yes  
List Communities:

\*6) Was the application developed through collaboration with adjacent communities or school districts? ☐ No ☒ Yes

(If yes, need to submit supporting documentation)  
Attach supporting Documentation (if yes to question 6):

- Click the **Browse** button and search for the document.
- Once selected, the path to the file will appear in the Document Source field.
- Click the **Save** button.

**NOTE:** When the file is named to be uploaded, **DO NOT** leave any spaces, place a period between the words OR use any special characters, e.g. "!", in the document name. Attachments may be in Word, PDF, JPG, XLS or GIF format.

Document Source:   ☐ DELETE

# Acquisition Application

## Section E – Application History and Stewardship

### SECTION E: APPLICATION HISTORY AND STEWARDSHIP

#### Instructions:

- Click **Save** to save changes
- See the 2014 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

- \*1) Questions 1 is for acquisition applications only - for development projects, leave blank and move to question 2.  
Is the applicant financially solvent to complete the acquisition transaction without any third party assistance (i.e. loans, lines of credit, same day closings, etc.) until partial reimbursement and final audit is completed (approximately 180 days after closing)?

**NO** **YES**

☐ ☒

If yes, please provide documentation that supports this.

Attach supporting Documentation (if yes to question 1):

- Click the **Browse** button and search for the document.
- Once selected, the path to the file will appear in the Document Source field.
- Click the **Save** button.

**NOTE:** When the file is named to be uploaded, **DO NOT** leave any spaces, place a period between the words OR use any special characters, e.g. "/" , in the document name. Attachments may be in Word, PDF, JPG, XLS or GIF format.

Document Source:   ☐ DELETE

- \*2) Has applicant received DNR recreation grant(s) in the past?  
If yes, does applicant currently have an open, active grant?

☒ ☐

☒ ☐

- \*3) Has applicant closed, sold, or transferred any parkland or recreation facilities in the past 5 years?

☐ ☒

- \*4) Does applicant have a known unresolved conversion of grant-assisted parkland? (a conversion is a change from public outdoor recreation use to some other use)

☐ ☒

- \*5) Does applicant have a "residents only" policy for this park or other parks or recreation facilities?

☐ ☒

- \*6) Do you now or do you intend in the future to charge an entrance fee to the project site?  
If yes, fee schedule and policy for reduced entrance fees for low-income users included with application?

☐ ☒

☐ ☐

Attach supporting Documentation (if yes to question 6):

- Click the **Browse** button and search for the document.
- Once selected, the path to the file will appear in the Document Source field.
- Click the **Save** button.

**NOTE:** When the file is named to be uploaded, **DO NOT** leave any spaces, place a period between the words OR use any special characters, e.g. "/" , in the document name. Attachments may be in Word, PDF, JPG, XLS or GIF format.

Document Source:

- \*7) What is the applicant's current year budget for parks and recreation?

\$150,000.00

- \*8) What are the estimated operation and maintenance costs associated with the project?

\$2,000.00

Comments:



# Acquisition Application

## Section F – Site Conditions

other containers?

- \*4) Does the applicant, landowner, or others have knowledge that fill dirt or other fill material of unknown origin is on this property or has in the past been placed on the property? ☒ NO ☐ YES ☐ UNKNOWN
- \*5) Does the applicant, landowner, or others have knowledge of any evidence of leaks, spills, or stains from a substance other than water at this time or in the past? ☒ NO ☐ YES ☐ UNKNOWN
- \*6) Does the applicant, landowner, or others have knowledge that there are or have in the past been waste disposal pits, lagoons, or ponds on the property? ☒ NO ☐ YES ☐ UNKNOWN
- \*7) Does the applicant, landowner, or others have knowledge that there are at this time or have in the past been registered or unregistered storage tanks on the property? ☒ NO ☐ YES ☐ UNKNOWN
- \*8) Does the applicant, landowner, or others have knowledge that contaminated groundwater lies below the property? ☒ NO ☐ YES ☐ UNKNOWN
- \*9) If there is a water well on the property, does the applicant, landowner, or others have knowledge that contaminants have been identified in the well that exceeded legal standards or has the well been identified as contaminated by a government agency? ☒ NO ☐ YES ☐ UNKNOWN
- \*10) Has the landowner been notified about any current violations of environmental laws pertaining to activities on the property or does applicant, landowner, or others have knowledge about past violations? ☒ NO ☐ YES ☐ UNKNOWN
- \*11) Has the landowner been notified of any environmental assessments of the property that identified a) the presence of hazardous substances, petroleum products, or contamination; or b) the need for further assessment? ☒ NO ☐ YES ☐ UNKNOWN
- \*12) Does the applicant, landowner, or others have knowledge that any hazardous substances, unidentified waste materials, tires, or automotive or industrial batteries have been dumped above ground, buried, or burned on the property? ☒ NO ☐ YES ☐ UNKNOWN
- \*13) Is the property listed on any federal or state list of contaminated sites, including the site of a leaking underground storage tank? ☒ NO ☐ YES ☐ UNKNOWN
- \*14) Does the applicant, landowner, or others have knowledge that any of the adjoining properties are currently being used or have been used in the past for the purposes listed in the previous questions 1-13? ☒ NO ☐ YES ☐ UNKNOWN
- \*15) Has an environmental assessment been completed for the site? ☒ NO ☐ YES ☐ UNKNOWN  
If yes, provide the most current.

Attach supporting Documentation (if yes to question 15):

- Click the **Browse...** button and search for the document.
- Once selected, the path to the file will appear in the Document Source field.
- Click the **Save** button.
- *Additional documentation may be uploaded on the Miscellaneous Attachments page.*

NOTE: When the file is named to be uploaded, DO NOT leave any spaces, place a period between the words OR use any special characters, e.g. "/", in the document name. Attachments may be in Word, PDF, JPG, XLS or GIF format.

Document Source:

- \*16) Are permits required for the development of the site? ☒ NO ☐ YES ☐ UNKNOWN  
If yes, please complete the following table:

TYPE OF PERMIT	PERMITTING AGENCY	EFFORTS TAKEN TO OBTAIN PERMIT OR DETERMINING PERMIT REQUIREMENTS
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

If 'Yes' or 'Unknown' was selected for any of the questions on this page, please explain here:

<div></div>
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# Acquisition Application

## Section G – Natural Features of the Project Site

### SECTION G: NATURAL FEATURES OF THE PROJECT SITE

#### Instructions:

- Click **Save** to save changes
- Great Lakes connecting waters are defined in the *2014 Michigan Natural Resources Trust Fund Application Guidelines*.
- See the 2014 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

To the best of your knowledge, does the project site include:

**\*Great Lakes shoreline or Great Lakes connecting water frontage?**

If yes, name of Great Lake or Great Lakes connecting water:

How many linear feet of shoreline or frontage?

☒ No ☐ Yes

**\*Inland lake frontage?**

If yes, name of water body:

What is the size of the total water body in acres?

How many linear feet of frontage are on site?

☒ No ☐ Yes

**\*River and/or tributary frontage?**

If yes, name of water body:

How many linear feet of frontage?

Is the river or tributary a state natural river or a federally dedicated wild and scenic river?

☐ No ☒ Yes

Gallen River

300

☒ No ☐ Yes

**\*Wetland acreage or frontage?**

If yes, please list the number of acres of the type(s) of wetland(s) on site:

Marsh

Bog

Prairie

Forest

Fen

Shrub

Is documentation of type and quality with application?

If yes, source of information:

Dune and swale complex

Boreal Forest

Type unknown

☐ No ☐ Yes

**\*Other water acreage or frontage?**

If yes, name of other water body:

Is the entire water body completely within the site boundaries?

How many linear feet of frontage or acres of water are on site?

☒ No ☐ Yes

**\*Sand dunes?**

If yes, list the number of acres of sand dunes on the site:

Critical

Not designed as critical, or designation unknown

Is documentation of type and quality provided with application?

If yes, source of information:

☒ No ☐ Yes

**\*Dedicated state or federal listed wilderness or dedicated natural area or Pigeon River County State Forest land or inholding?**

If yes, name of area:

How many acres on site?

☒ No ☐ Yes

**\*Rare species or any other significant feature as defined by the Michigan Natural Features Inventory?**

If yes, list species or feature and status.

*if too many to list here, include in the application narrative.*

☒ No ☐ Yes

Population/range locations denoted on site plan or other map?

☐ No ☐ Yes



## Acquisition Application

### Section H – Wildlife Values of the Project Site

[My Home](#) [My Applications](#)

[My Organization\(s\)](#) | [My Profile](#) | [Logout](#)

[SAVE](#) [CHECK GLOBAL ERRORS](#)

[Back](#)

Document Information: [TF14-0057](#)

[Details](#)

You are here: > [Michigan Natural Resources Trust Fund Application Menu](#) > [Forms Menu](#)

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#### SECTION H: WILDLIFE VALUES OF THE PROJECT SITE

Instructions:

- Click [Save](#) to save changes
- See the 2014 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

Will the proposed park or park development:

\* **Protect wildlife habitat** (for example, breeding grounds, winter deeryards, den sites)? ☒ No ☐ Yes

If yes, list species:

How many acres of habitat does the site provide?

\* **Act as a wildlife corridor between existing protected areas or buffer an existing protected area?** ☒ No ☐ Yes

If yes, name the existing park(s) or protected area(s):

How many acres are currently in protected status?

Is documentation of the ecological value of adjacent protected areas and/or the ability of the project site to act as a corridor/buffer provided with application? ☒ No ☐ Yes

If yes, source of information:

# Acquisition Application

## Section I – Natural Resource Recreation Opportunities

### SECTION I: NATURAL RESOURCE RECREATION OPPORTUNITIES

#### Instructions:

- Click **Save** to save changes
- See the 2014 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

*Will the proposed park or park development provide new or additional:*

\*Water recreation opportunities?

☐ No ☒ Yes

\*Motorized recreation opportunities (ORV and/or Snowmobile)?

☒ No ☐ Yes

\*Hunting Opportunities?

☒ No ☐ Yes

If yes, what seasons will be available? (for example, deer/firearm)

How many acres will be available for hunting?

\*Fishing opportunities?

☐ No ☒ Yes

If yes, what type of fishing opportunities will be provided?  
(species/methods)

\*Bird watching or other nature viewing opportunities?

☐ No ☒ Yes

If yes, what species can be viewed?

\*Nature interpretation or education opportunities?

☒ No ☐ Yes

If yes, how are the interpretation or education opportunities provided? (check all that apply)

☐ Interpretive signage

☐ Part time or volunteer naturalist

☐ Interpretive brochures

☐ Full time naturalist

☐ Nature center

Have you formed a partnership with another organization to provide  
interpretive/educational services?

☒ No ☐ Yes

If yes, name of organization:

Provided examples of interpretive materials, descriptions of classes, and other documentation on the  
interpretive/educational services provided with application:




## Acquisition Application

### Section J – Public Access Opportunities

[My Home](#) [My Applications](#)

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[SAVE](#) [DELETE](#) [PRINT VERSION](#) [ADD NOTE](#) [CHECK GLOBAL ERRORS](#)

 **Page Information**  
The information has been saved.

[Back](#)

Document Information: [TF14-0057](#)

[Details](#)

You are here: > [Michigan Natural Resources Trust Fund Application Menu](#) > [Forms Menu](#) > Application

#### SECTION J: PUBLIC ACCESS OPPORTUNITIES

##### Instructions:

- Click **Save** to save changes
- See the 2014 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

\* Will the site be open to the general public? ☐ No ☒ Yes

List the hours open to the public:

	From	To	Closed
Sunday	<input type="text" value="8"/>	<input type="text" value="8"/>	<input type="checkbox"/>
Monday	<input type="text" value="8"/>	<input type="text" value="8"/>	<input type="checkbox"/>
Tuesday	<input type="text" value="8"/>	<input type="text" value="8"/>	<input type="checkbox"/>
Wednesday	<input type="text" value="8"/>	<input type="text" value="8"/>	<input type="checkbox"/>
Thursday	<input type="text" value="8"/>	<input type="text" value="8"/>	<input type="checkbox"/>
Friday	<input type="text" value="8"/>	<input type="text" value="8"/>	<input type="checkbox"/>
Saturday	<input type="text" value="8"/>	<input type="text" value="8"/>	<input type="checkbox"/>
Holidays	<input type="text"/>	<input type="text"/>	<input checked="" type="checkbox"/>

Comment:

How will the public reasonably be able to access this site?

- ☒ Automobile
- ☒ Boat
- ☐ Public Transportation
- ☐ Motorized Trail
- ☐ Non-Motorized Trail including Mountain Bike and Hiking Trails
- ☐ Sidewalk or Pathway
- ☐ Other (describe)

# Acquisition Application

## Section K – Trails

[My Home](#)[My Applications](#)[My Organization\(s\)](#) | [My Profile](#) | [Logout](#)[SAVE](#)[DELETE](#)[PRINT VERSION](#)[ADD NOTE](#)[CHECK GLOBAL ERRORS](#)**Page Information**

The information has been saved.

[Back](#)Document Information: [TF14-0057](#)[Details](#)You are here: > [Michigan Natural Resources Trust Fund Application Menu](#) > [Forms Menu](#) > Application

### SECTION K: TRAILS

#### Instructions:

- Click **Save** to save changes
- See the 2014 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

**\* Is the proposed site a trail?**☒ No ☐ Yes

Who is the primary intended user? (Check one)

☐ Hikers/Pedestrians☐ Road Bicyclists☐ Equestrians☐ Mountain Bicyclists☐ Cross-Country Skiers☐ Snowmobilers☐ Other motorized vehicle users☐ Other, explain:

Who are the secondary users?

☐ Hikers/Pedestrians☐ Road Bicyclists☐ Equestrians☐ Mountain Bicyclists☐ Cross-Country Skiers☐ Snowmobilers☐ Other motorized vehicle users☐ Other, explain:Is the trail connected to another trail(s) or part of a larger trail network? ☐ No ☐ Yes

If yes, what is the name of the network?

How long is the trail?

Total linear feet

Linear feet bituminous (paved)

Linear feet boardwalk (if applicable)

Linear feet sidewalk

Linear feet other hard surface

What is the width of the trail?

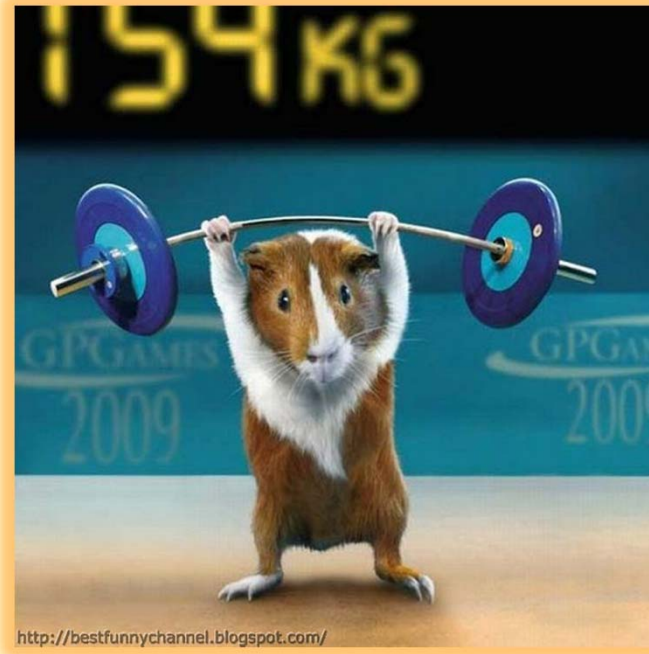
Linear feet



# Next Steps



Let's get to work...



...on a successful new process!

# Contact Information



Phone: (517) 28-GRANT (517-284-7268)

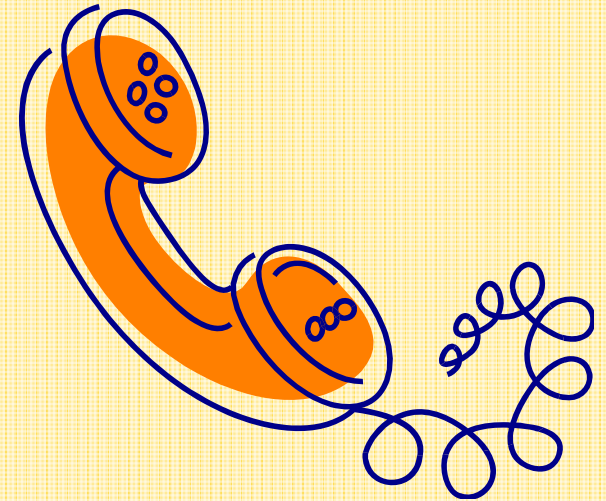
Program Information and Forms:

[www.michigan.gov/dnr-grants](http://www.michigan.gov/dnr-grants)



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# Questions?

# Thank You



[www.michigan.gov/dnr-grants](http://www.michigan.gov/dnr-grants)